

**ΑΠΑΝΕΠΙΣΤΗΜΙΟ ΠΕΙΡΑΙΩΣ
ΣΧΟΛΗ ΝΑΥΤΙΛΙΑΣ ΚΑΙ ΒΙΟΜΗΧΑΝΙΑΣ
ΤΜΗΜΑ ΒΙΟΜΗΧΑΝΙΚΗΣ ΔΙΟΙΚΗΣΗΣ
ΚΑΙ ΤΕΧΝΟΛΟΓΙΑΣ**



**UNIVERSITY OF PIRAEUS
SCHOOL OF MARITIME AND INDUSTRIAL STUDIES
DEPARTMENT OF INDUSTRIAL MANAGEMENT
AND TECHNOLOGY**

MSc in LOGISTICS

STUDY REGULATIONS

**REGULATION OF THE OPERATION
OF THE POSTGRADUATE PROGRAM " LOGISTICS "
OF THE DEPARTMENT OF INDUSTRIAL MANAGEMENT AND TECHNOLOGY
OF THE SCHOOL OF MARITIME AND INDUSTRY
OF THE UNIVERSITY OF PIRAEUS**

DECISION

Approval of the Regulation of Postgraduate Studies of the Postgraduate Program of the Department of Industrial Management and Technology of the School of Maritime and Industry, titled "LOGISTICS"

Taking into consideration:

1. The provisions of articles 3, 16, 63, 79 to 89, and 455 of Law 4957/2022 "New Horizons in Higher Education Institutions: Enhancing Quality, Functionality, and Connection of HEIs with Society and other provisions" (Government Gazette A' 141).
2. The provisions of Law 3374/2005, specifically articles 14 and 15 (Government Gazette 189A') "Quality Assurance in Higher Education. Credit Transfer and Accumulation System - Diploma Supplement" and Ministerial Decision Φ5/89656/B3/13-8-07 (Government Gazette 1466, vol. B').
3. the clarifying circulars of the Ministry of Education, Research, and Religious Affairs under reference numbers 119929/Z1/30.09.2022 and 135557/Z1/1.11.2022.
4. The administrative act under number 20227639/28-11-2022 issued by the Rector "Election of the Rector and appointment of four (4) Vice-Rectors of the University of Piraeus" (ADA: ΨΝΘ7469B7T-ΨΣΨ) published in the Government Gazette 1121/τ.Υ.Ο.Δ.Δ/5-12-2022, with a term of office until August 31, 2026.
5. The administrative act under number 20227896/06.12.2022 (ADA: Ψ2ΩΤ469B7T-BFX) issued by the Rector "Determination of the area of responsibility, transfer of powers to the four (4) Vice-Rectors of the University of Piraeus, and determination of the sequence of the Rector's replacement" (Government Gazette B'6241).
6. The administrative act under number 20233345/17.05.2023 issued by the Rector (ADA: 9KNO469B7T-3KB) regarding the 3rd reconstitution of the Senate of the University of Piraeus.
7. The decision of the Assembly of the Department of Industrial Management and Technology (Session ...) from ...
8. The decision of the Postgraduate Studies Committee of the University of Piraeus (session ...) from ...
9. The decision of the Senate of the University of Piraeus (session ...) from ...
10. In view of the fact that the implementation of the provisions of this decision does not incur additional expenses to the regular budget or state funding of the University of Piraeus, we decide:

to approve the operational regulations of the MSc program in LOGISTICS at the Department of Industrial Management and Technology of the School of Maritime and Industry as follows:

**Article 1
General Provisions**

The Department of Industrial Management and Technology of the School of Maritime and Industry of the University of Piraeus will organize and operate a Postgraduate Program (MSc) titled "LOGISTICS" starting from the academic year 2025-2026, in accordance with the provisions of this regulation and the provisions of Law 4957/2022 (Government Gazette A'141).

**Article 2
Object – Purpose**

The objective of the MSc is to provide advanced education and scientific training through the provision of specialized and targeted knowledge of the highest level in Logistics, which is based on the most modern scientific background. The aim of the Program is to prepare students to take on leadership roles in this field, providing them with the knowledge and skills necessary to optimize logistics processes and the efficient management of resources.

The learning outcomes for students are:

- To successfully manage administrative functions and technological processes throughout the supply chain with a focus on Logistics.
- To make use of modern tools and innovative methods in Logistics.
- To utilize process optimization techniques and decision support and information management systems.
- Apply innovative technologies and techniques.
- Ensure the sustainability of supply chains.

The MSc responds to the ever-increasing need of the modern Greek and global economy for executives of high scientific competence who can be active in companies, organizations, governmental bodies, etc. in the area of Logistics. Furthermore, the MSc focuses on meeting real needs of the labour market and the development of logistics managers who will be able to contribute to the national economy and the business world, as they will be able to understand in depth the value of modern Supply Chain Management in implementing the strategy of the company/organization/operator.

The structure of the program will harmoniously support the managerial, economic and technological dimensions in a wide range of topics and applications of a complex system such as Supply Chain, so that graduates will be able to successfully address the complex and multidimensional managerial and economic problems encountered in the current and future business and social environment. Ultimately, participants will acquire the focused technological knowledge and managerial skills required by the labour market, leading to a successful career in Logistics.

Article 3 **Postgraduate Diploma**

The MSc awards a Master's Degree (MSc) in "LOGISTICS".

Article 4 **Structure and Bodies of the MSc**

1. Competent bodies for the establishment, organization and operation of the MSc according to Law 4957/2022 are:

- (a) the Senate of the Institution,
- (b) the Assembly of the Department
- (c) the MSc Steering Committee,
- (d) the Director of the MSc

2. The responsibilities of the bodies of the MSc are as follows:

(a) The Senate is the competent body for academic, administrative and organizational matters of the MSc Programs. The Senate has the following responsibilities regarding both the MSc Programs and the Institution:

1. approves the establishment or modification of the Decision of Establishment of the Postgraduate Program of Studies (MSc), as well as the content of these programs
2. approves or modifies the internal operating regulations of the Postgraduate Programs of Studies
3. approves the extension of the duration of the internal operation of the Postgraduate Programs of Studies
4. approves the establishment of collaborations with institutions in Greece or abroad, or research centers - institutes and technological bodies under Article 13A of Law 4310/2014 (Government Gazette A' 258) for the organization of interinstitutional study programs, second cycle, as well as protocols for academic or research cooperation with entities in Greece or abroad
5. establishes the Study Program Committee in case of interdepartmental, interinstitutional, or joint Postgraduate Programs of Studies.
6. decides on the abolition of Postgraduate Programs of Studies offered by the University.

(b) The Department Assembly is responsible for the organization, administration and management of the Postgraduate Program of Studies (MSc), especially:

1. proposes to the Senate the approval or modification of the decision to establish the Postgraduate Program

- of Studies (MSc), as well as the extension of the duration of the Program,
- 2. appoints the members of the Steering Committee(s) of the Postgraduate Program(s) of the Department,
- 3. assigns the teaching duties to the instructors of the Postgraduate Program,
- 4. forms Committees to evaluate applications from prospective postgraduate students and approves their enrollment in the Postgraduate Program,
- 5. forms examination committees for the assessment of master's theses of postgraduate students and appoints the supervisor for each thesis,
- 6. determines the successful completion of the program of study in order to award the title of the Master's degree,
- 7. approves the evaluation report of the Master's Program, upon recommendation from the Steering Committee (SC).
- 8. exercises any other authority provided for by the provisions of this Regulation.

By decision of the Department Assembly, the responsibilities of paragraphs 4 and 5 may be transferred to the Program Steering Committee (SC) (para. 2, article 82). Additionally, specific responsibilities of the Department Assembly may be transferred to the SC for the more effective operation of the Program, following the issuance of a relevant decision on the transfer of responsibilities.

(c) The Program Steering Committee (SC) consists of the MSc Director and four (4) members of the faculty of the Department who have relevant expertise to the Program and are involved in teaching activities within the Program. The members of the SC are appointed by the Department Assembly for a two-year term, concurrent with the term of the MSc Director. Emeritus Professors of the Department or affiliated Departments may participate in the SC provided that they contribute to teaching activities within the Program. Members of the PC are not entitled to any compensation or remuneration for the performance of their duties related to their role in the committee.

The Steering Committee (SC) is responsible for monitoring and coordinating the operation of the program, particularly:

- 1. prepares the initial annual budget of the Program and any modifications thereof, provided that the Program has resources in accordance with Article 84, and recommends its approval to the Research Committee of the Special Account for Research Funds,
- 2. prepares the program's financial statement and recommends its approval to the Departmental Assembly,
- 3. approves the expenditure of the program,
- 4. approves the awarding of scholarships, whether remunerative or not, in accordance with the provisions set forth in the decision establishing the program and the regulations governing postgraduate and doctoral studies,
- 5. proposes to the Department Assembly the allocation of teaching duties, as well as the assignment of teaching duties to the categories of instructors specified in Article 83 of Law 4957/2022,
- 6. proposes to the Department Assembly the invitation of Visiting Professors to cover the teaching needs of the Postgraduate Program,
- 7. prepares a plan for the modification of the curriculum, which is submitted to the Department Assembly,
- 8. proposes to the Department Assembly the redistribution of courses among academic semesters, as well as issues related to the qualitative enhancement of the study program,
- 9. exercises any other authority provided by the provisions of this Regulation.

(d) The MSc Director is primarily selected from the members of the faculty of the Department, preferably holding the rank of Professor or Associate Professor. He/She is appointed by decision of the Department Assembly for a two-year term, with the possibility of renewal without limitation. The MSc Director is not entitled to any remuneration or compensation for performing his/her duties.

The MSc Director has the following responsibilities:

- 1. chairs the SC, drafts the agenda and convenes its meetings,
- 2. proposes to the Departmental Assembly issues concerning the organization and operation of the MSc program,
- 3. Proposes to the SC and other bodies of the MSc program and the University issues related to the effective functioning of the MSc program,

4. acts as the Scientific Coordinator of the program in accordance with Article 234 of Law 4957/2022 and exercises the corresponding responsibilities,
5. monitors the implementation of decisions made by the bodies of the program and the Internal Regulation of Postgraduate and Doctoral Programs, as well as oversees the execution of the program's budget,
6. exercises any other authority defined in the decision establishing the postgraduate program.

By decision of the Research Committee, a Deputy MSc Director of the project/program may be appointed if deemed necessary, following a decision by the Assembly.

3. MSc Secretariat Support

- (a) The administrative and secretarial support of the MSc in LOGISTICS is provided by the Departmental Secretariat.
- (b) The Department Secretary appoints employee(s) according to the workload as responsible for the MSc program.
- (c) In the case where the MSc program has its own resources, it may hire external collaborators according to applicable legislation for administrative and clerical support. However, these individuals would still fall under the supervision of the Department Secretary.
- (d) Administrative staff who support the MSc programs outside their regular working hours at the University, as well as those assigned tasks related to the MSc programs, may receive compensation for the services they provide.

Article 5 Categories of candidates

1. In the MSc program, holders of a bachelor's degree from Greek Universities (Universities and Technological Educational Institutes) or equivalent institutions from abroad are accepted.
2. In the case of candidates holding a bachelor's and/or master's degree from a foreign institution, the Secretariat of the MSc program, in accordance with the current legislation, verifies whether the institution of origin is listed in the National Register of Recognized Foreign Institutions and if its type is included in the National Register of Types of Degrees from Recognized Institutions, maintained and updated by the Hellenic National Register of Recognized Foreign Institutions. Degrees from foreign institutions are submitted and accepted in accordance with the relevant provisions.
3. Members of the categories of teaching and administrative staff, who meet the requirements of the preceding paragraph, may, upon their request, be accepted as supernumerary, and only one per year. This is applicable only for MSc programs organized by the Department of the Institution where they serve, which is relevant to the subject of their academic title and the work they perform at the respective Institution, in accordance with the Internal Regulations of the Institution.

Article 6 Admission Criteria and Selection Process for the MSc Program

1. Admission to the MSc program is conducted in accordance with the provisions and regulations of this MSc Degree Regulation.
2. Upon the decision of the Assembly, a call for the admission of postgraduate students to the MSc program is published and posted on the Department's and the Institution's website. The announcement includes all relevant details (deadline for application submission, method of application, required supporting documents, etc.). The applications, along with the necessary documents, are submitted electronically or deposited at the Department's Secretariat within a deadline specified in the announcement, which may be extended by the decision of the Department's Assembly.
3. The admission requirements for the MSc program are as follows:

- (a) Academic criteria, such as the undergraduate degree grade, grades in courses related to the subject matter of the MSc program, performance in a bachelor's/master's thesis, where applicable in the first cycle of studies, possession of a second-degree qualification (Bachelor's, Master's, or Doctorate)
 - (b) Knowledge of the English language at least at level B1, in addition to the language of instruction of the MSc program
 - (c) Relevance of the Department of origin to the MSc program
 - (d) Type and extent of any work and/or research experience of the candidate
 - (e) Any scientific publications and/or participation in conferences
 - (f) Recommendation letters from faculty members of universities and/or employers
 - (g) The candidate's performance during the interview
 - (h) Verification of the academic degree from abroad
 - (i) A sufficient, verified by the Selection Committee of the MSc program, knowledge of the Greek language or a Greek language proficiency certificate for international candidates who wish to participate in MSc programs organized in the Greek language
4. The required documents submitted by each candidate must substantiate and support the aforementioned prerequisites, and are as follows:
 - (a) Application form
 - (b) Copy of identity card
 - (c) Detailed Curriculum Vitae
 - (d) Copy/copies of degree(s) or certificate of completion of studies
 - (e) Certificate of detailed academic record, including the degree grade
 - (f) Two recommendation letters from university faculty members and/or employers
 - (g) Certified language proficiency certificate in English, at B1 level.
 - (h) Brief statement outlining the reasons the candidate wishes to participate in the specific MSc program
 - (i) Any other element that, in the candidate's judgment, could be utilized during the selection process (such as copies of publications, copy of undergraduate/graduate/postgraduate thesis, certificates of work experience, participation in other training programs, etc.)
 - (j) Declaration of responsibility (through the <https://www.gov.gr> service) or with certification of the genuine signature at a Citizen Service Center or Police Department in Greece, in which the candidate states that the submitted documents in their folder are true.
5. The Department Assembly, by its decision, may require additional documentation. The exact procedure is described in the announcement.
6. Candidates holding degrees from foreign institutions (first and second cycle) must submit their academic credentials for verification, in accordance with Article 5 of the present regulation.
7. The evaluation of applications from prospective postgraduate students and the selection of admitted candidates are carried out by a committee of academic faculty members (Selection Committee), established by the Department Assembly. The Assembly approves their enrollment in the MSc program.
 - (a) The selection of admitted candidates is based on the evaluation of the candidate's portfolio, examinations, oral interviews, or a combination of the above. The process relies on objective criteria that ensure principles of equality and meritocracy, as specified in the regulations of the MSc program.
 - (b) Members of the categories of teaching and administrative staff are admitted according to the provisions of Article 5 of the present regulation.
8. The selection criteria, as well as the details of their implementation, are as follows:
 - (a) Grade(s) of the degree(s)
 - (b) Grade point average in undergraduate courses relevant to the subject of the MSc program
 - (c) Performance in undergraduate or diploma thesis
 - (d) Proficiency in a foreign language or languages
 - (e) Relevance of the Department of origin to the MSc program
 - (f) Possession of a second degree (First, Second, or Third cycle)
 - (g) Type and extent of relevant work and/or research experience
 - (h) Interview
 - (i) Recommendation letters from university faculty members and/or employers
 - (j) Additional criteria determined by the decision of the Department Assembly
9. The implementation details of the criteria (e.g., points, coefficients, etc.) are determined by the decision of the

Department Assembly.

10. The Department Assembly may establish a Committee (additional internal) for examinations, upon the proposal of the Selection Committee, for all or some candidates. The content and timing of these examinations are determined by the Selection Committee.
11. The selection process is conducted by the Selection Committee, which:
 - (a) Compiles a complete list of all those who have submitted an application.
 - (b) Rejects candidates who do not meet the minimum criteria in case such criteria have been set by the Department Assembly and are included in the Operating Regulations of the MSc program, or if their folder is incomplete regarding any required document.
 - (c) Invites for an interview those candidates decided to be called. The interview is conducted by the members of the Selection Committee.
 - (d) Organizes any internal examinations for candidates deemed necessary.
 - (e) Ranks the candidates based on their grades and submits its proposal for final approval to the Department Assembly.
12. In case of a tie for the last position in the ranking of successful candidates, all tied candidates have the opportunity to enroll.
13. The successful candidates enroll at the Secretariat of the MSc program, paying the registration fee equal to 10% of the tuition fees within thirty (30) working days from the decision of the Department Assembly.
14. In case of non-registration of one or more students, the runners-up, if any, will be invited, based on their order in the approved evaluation list, to enroll in the MSc.

Article 7

Duration of Studies - Terms of Study

1. The duration of studies for the award of the MSc Degree is set at three (3) academic semesters, including the time for the completion of the master's thesis.
2. The educational work of each academic year is structured into two study semesters, the winter and the spring, each of which includes at least thirteen (13) weeks of instruction and three (3) weeks of examinations, with a resit examination period in September. Attendance in courses/laboratories, etc., is mandatory. In case a course cannot take place, a replacement session is provided. The date and time of the replacement session are posted on the MSc program's website.
3. The maximum allowable time for the completion of studies is set at five (5) academic semesters. In the event that a student, after the completion of five (5) academic semesters of enrollment, has completed all the courses but has not finished the MSc thesis, he/she is entitled to request an extension of his/her enrollment in the MSc program for an additional period of up to two (2) academic semesters, solely for the purpose of completing and successfully examining the master's thesis. The application is submitted to the Steering Committee within the first week of the next semester following the expiration of the maximum allowable time for the completion of studies. The application must be accompanied by the relevant documents justifying the need for the extension of enrollment. After the expiration of this extension, a student who has not successfully completed the MSc thesis withdraws from the program and receives a certificate of attendance for the completed part of the studies.
4. A special exception to the formally specified maximum time limit of five (5) semesters can be granted by the Assembly, upon request of the concerned individual, and only for health reasons. After the expiration of the extension generally provided by law, the student withdraws from the program and receives a certificate of attendance for the completed part of the studies.
5. A student, with a reasoned request, may apply for a temporary suspension of enrollment, which does not exceed a total of two consecutive academic semesters. The semesters during the suspension of student status are not counted in the prescribed maximum duration of regular enrollment.

Article 8

Course Program

1. The MSc program starts in either the winter or spring semester of each academic year.
2. A total of ninety (90) credit units (ECTS) are required to obtain a Master's degree.
3. Throughout the duration of their studies, postgraduate students are obligated to attend and successfully pass postgraduate courses and/or laboratories, as well as to complete a master's thesis. Additionally, they may participate in research activities, write scientific papers and/or engage in practical training, among other activities.
4. The teaching of courses is conducted by in-class lecturing and through distance learning methods. The organization of the educational process using distance learning methods ensures accessibility for individuals with disabilities and special educational needs. The institution maintains an electronic platform accessible to individuals with disabilities, through which asynchronous distance learning services are provided for all Masters' programs.
5. The courses are organized into semesters, take place on a weekly basis during evening hours, and are conducted in both Greek and English languages.
6. The **course program**, at the time of drafting this Regulation, is structured as follows:

SEMESTER A	
CORE COURSES	ECTS
Analytical Methods	6
Supply Chain Management	6
Logistics Information Systems	6
ELECTIVE COURSES (Select 2 out of 5)	
Computational Tools for Problem Analysis and Solving	6
Operations Cost Analysis	6
Inventory Management	6
ERP Systems for Supply Chain Management	6
Project Management	6
Personal Skills Development	-
Total ECTS	30
SEMESTER B'	
CORE COURSES	ECTS
Procurement and Supply	6
Warehouse Management and Material Handling	6
Transportation and Distribution Systems	6
ELECTIVE COURSES (Select 2 out of 6)	
Financial Management	6
Zero Waste Management and Circular Economy	6
Strategic Management and Entrepreneurship	6
Advanced ERP Systems for Supply Chain Management - SAP Applications	6
Environmental Standards and Certifications	6
Packaging in Supply Chain	6
Personal Skills Development	-
Total ECTS	30
SEMESTER C	

CORE	ECTS
MSc Thesis	12
ELECTIVE COURSES (Select 3 out of 8)	
Managing Knowledge and Organizational Change	6
Human Resource Management	6
Industry 4.0 Systems	6
Equipment and Facility Maintenance	6
Humanitarian Logistics	6
Urban-City Last Mile Logistics	6
Digital Transformation and Operations Management	6
Sustainable and Globalized Supply Chains	6
Internship Program	6
Methodology Research	-
Total ECTS	30

7. The elective course of the 3rd Semester, “Internship” corresponds to six (6) credit units, which are not included in the requirements for obtaining the MSc Degree. The course is included in the diploma supplement without a grade.
8. For the teaching of an elective course, the corresponding number of students is set at a minimum between eight (8) and the number of students of any specialization. When this minimum requirement is not met, the course will not be offered. In this case, postgraduate students will need to select another course.
9. The Academic Calendar as well as the Timetable are prepared within the framework of the academic calendar of the University of Piraeus and are approved by the Assembly upon the proposal of the Steering Committee. At the beginning of each period, the Timetable of the period is announced, which includes the days and hours of course instruction, the dates of other events or obligations, etc.
10. Modification of the course program and the redistribution of courses among the semesters can be done through decisions of the competent bodies (Steering Committee, Assembly and Senate), which will be included in the Postgraduate Studies Regulation.

Organization of the Educational Process of the MSc through Distance Learning Methods

11. The organization of the educational process of the MSc Program can be carried out using distance learning methods (synchronous, asynchronous, or blended).
12. Synchronous distance education is the educational method through technological mediation (teleconferencing environment) where the instructor and learners interact in different locations but at the same time with the possibility of two-way communication and sharing of multimedia content (slides, videos, etc.) in real-time. Asynchronous distance education is the educational method through an integrated technological environment (platform) for asynchronous education, where the instructor and learners interact in different locations and at different times. Specifically, interaction occurs between: a. instructor - learner, b. learner - educational material, c. learners. Blended Learning is the educational method that develops under pedagogical conditions through the combination of distance education (synchronous or asynchronous) with face-to-face educational processes.
13. The organization of courses and other educational activities using modern distance education methods pertains to courses and educational activities that, by their nature, can be supported using distance education methods and do not include practical, laboratory, or clinical training of students, which requires the physical presence of students for their implementation.
14. The selection and flow of the above educational activities for each individual course are determined by the educational planning of the course and are included in the detailed description of the course that is communicated to the enrolled students at the beginning of each academic semester. At least 60% of the teaching hours (i.e., educational activities guided by the teaching staff of the MSc program) are conducted face-

to-face. In special cases, this percentage may be reduced to 20% with a justified decision of the Department Assembly.

15. If the educational process is carried out using asynchronous distance education methods, these cannot exceed twenty-five percent (25%) of the credit units of the MSc program.
16. The organization of the educational process using distance education methods ensures the accessibility of individuals with disabilities and special educational needs.
17. Responsible for supporting distance education processes, as well as issues related to the protection of personal data, is the Digital Governance Unit of the University of Piraeus.

Article 9

Obligations and rights of postgraduate students

1. Postgraduate students have all the rights and benefits provided for undergraduate students of the first cycle of studies, with the exception of the right to receive free textbooks. Benefits for postgraduate students regarding health care and hospital treatment within the National Health System, a special student card for transportation and meals are regulated based on current legislation.
2. The institution ensures equal access to its premises for students with disabilities or special educational needs, as well as accessibility to facilities, services, physical and digital infrastructure, equipment and educational materials.
3. Graduate students are invited to participate in and attend seminars of research groups, laboratory visits, conferences/seminars with a subject related to that of the MSc, lectures, or other scientific events organized by the MSc program, etc.
4. The Career Office provides counseling support to students on academic matters and professional rehabilitation.
5. Graduate students can participate in Information Literacy courses offered by the library, covering strategies for searching information sources and evaluating results (accuracy, timeliness, relevance), bibliography composition, citation standards, information ethics (avoiding plagiarism), and self-deposition of Theses in the Institutional Repository DIONE.
6. Upon enrollment in the MSc program, students are required to familiarize themselves with the Operating Regulations of the MSc program and to declare in writing that they accept the rules of the program's operation. Additionally, they are obligated to be acquainted with the Regulations of Postgraduate and Doctoral Studies and the Code of Ethics and Good Practice of the University of Piraeus, which are posted on the institution's main website.

Absence limit in a course

7. The postgraduate students are required to attend continuously the lectures, labs and other activities scheduled for each course. For every course, there is an upper limit of absences (justified and/or unjustified), corresponding to 30% of the total teaching hours of the course.
8. More specifically, justified absences (due to force majeure, i.e., serious and urgent health incidents, dangerous weather phenomena, emergency family situations, etc.), to which the student is entitled, are up to 20% of the total teaching hours of the course, distributed in up to two (2) lectures. The student must submit the corresponding documentation to the Department's Secretariat within ten (10) working days from the day of absence (e.g., medical certificates, medical certification, or a written statement from the student regarding the reasons for force majeure and supporting documents). If the relevant documentation is not provided, the absence is considered unjustified.
9. Unjustified absence corresponds to 10% of the total teaching hours of a course, accumulated in one (1) lecture.
10. In case this limit (30%) of total absences or the limit (10%) of unjustified absences is exceeded, the student is considered to have failed in this course and must retake it.
11. In case of exceeding the limit of absences in any five (5) courses, the student withdraws from the program and receives a certificate listing the courses in which he/she has been successfully examined.

Failure in a course – Withdrawal from the program due to exam failure

12. In case of failure in the examination of a course, the student is required to retake the exam in the September

examination period. In the event of another failure, the student must retake the course. If the student fails again, they may request to be examined by a 3-member committee consisting of teaching staff of the MSc program with expertise in the subject matter related to the course under examination, excluding the instructor of the course. If the student fails again, the failure is considered final, and the student withdraws from the program, receiving a certificate listing the courses in which they were successfully examined.

13. In case of failure in the examination of the MSc thesis, the student may request a re-examination within two (2) months. In the event of another failure, the student receives a certificate of attendance for the courses in which they have obtained a passing grade and withdraws from the program.
14. In any case, the award of the MSc Degree requires a passing grade in the postgraduate courses and in the master's thesis. If this is not achieved within the maximum prescribed duration of studies, the student receives a certificate of attendance for the courses in which they have obtained a passing grade and withdraws from the program.

Deletion – Withdrawal from the Program

15. The Department Assembly, following the proposal of the Specialization Committee, may decide on the deletion of postgraduate students if:
 - (a) have violated the established provisions regarding the handling of disciplinary offenses by the competent disciplinary bodies,
 - (b) voluntarily upon request of postgraduate students.
16. In case of the deletion of a postgraduate student, a relevant certificate is provided, specifying the courses in which they have been successfully examined.
17. In the event of the termination of the MSc program, students have a grace period of two (2) years from the program's conclusion to settle any outstanding matters (e.g., thesis, course examinations, tuition fees, etc.). After this period, the process of their deletion is initiated.

Withdrawal from the Program due to non-payment of tuition fees

18. In case of non-payment of the prescribed tuition fees, the student is not eligible to participate in the examinations of the courses for the respective semester.
19. In case of outstanding payment for the last installment only, the student is not allowed to submit the master's thesis.
20. In case of non-payment of the total tuition fees after the expiration of the maximum duration of enrollment, as specified in Article 13 of this Regulation, the student withdraws from the program and receives a certificate specifying the courses in which they have been successfully examined.

Other disciplinary offenses

21. In the event that a student commits an offense falling under intellectual property law (Law 2121/93) during the preparation of their assigned tasks and/or the postgraduate thesis, they are referred to the Department's Ethics Committee and are called upon to rectify the offense according to the committee's recommendations. In case of refusal or failure to address the offense or a repeat offense, the student withdraws from the program and receives a certificate listing the courses in which they have been successfully examined.

Tuition fees

22. Postgraduate students are obliged to pay tuition fees, which amount to five thousand eight hundred euros (€5,800), as of the year of issuance of this regulation (2024). The tuition fees may be modified following a proposal by the Department Assembly and approval by the Senate.
23. The payment of the tuition fee is made in four stages, as follows:
 - (a) Advance payment (10%) upon enrollment
 - (b) First Installment (30%) before their registration in the MSc program
 - (c) Second Installment (30%) no later than two (2) weeks from the start of the courses of the second semester
 - (d) Third Installment (30%) no later than two (2) weeks from the start of the courses of the third semester
24. Any adjustment to the amount of tuition fees can only be made for a new academic year through a decision of

the competent authorities, in accordance with the applicable provisions, and is not retroactive.

25. In case of non-compliance with financial obligations, the student is notified by the Secretariat of the MSc program. Failure to settle the respective tuition fee deprives the student of the right to participate in semester exams or present the master's thesis.
26. In the event that an enrolled student requests withdrawal from the Program, 70% of the semester tuition fees are refunded, provided that the withdrawal request is made within the first two (2) weeks of the respective semester's instruction. In any other case of permanent withdrawal or deletion, the paid tuition fees are not refunded. Any paid tuition fees are non-refundable if a student chooses or is compelled to interrupt their enrollment in the program.
27. Full refund of semester tuition fees to a student who has registered and does not wish to start or continue attending the MSc program is possible following a proposal from the Steering Committee and a relevant decision of the Department Assembly, only in cases of serious impediment to the student. The latter must be proven (with official documents submitted to the Steering Committee) to have arisen after the completion of the student's registration in the MSc program or the commencement of the respective semester. However, if the student has attended more than 75% of the semester's lectures, the semester tuition fees will not be refunded for any reason.
28. According to current legislation, the possibility of exemption from paying tuition fees is provided if the following conditions are met.
 - (a) Registered students of a Postgraduate Program who are not citizens of third countries (Clarification: A third country is any country outside the European Economic Area (EEA). EEA countries are the 28 member states of the European Union, as well as Iceland, Norway, and Liechtenstein) can attend the program for free (or with a 50% discount on tuition fees) if they meet the financial or social criteria according to the provisions of the current legislation.
 - (b) A prerequisite for granting the right to free tuition due to financial or social criteria is the fulfillment of excellence requirements during the first cycle of studies, corresponding to at least a grade equal to or higher than seven and a half (7.5/10) with distinctions out of ten (10) on the grading scale.
 - (c) The total number of students attending free or with a 50% tuition fee reduction cannot exceed thirty percent (30%) of the total enrolled students per academic year. The submission of applications for free tuition for each MSc program takes place after the completion of the student registration process in the MSc.
29. The examination of the criteria for exemption from tuition fees is carried out by the Assembly of the MSc Program Department. This exemption is provided exclusively for enrollment in one (1) MSc program organized by domestic Universities.

Scholarships

30. The MSc programs provide: (a) Scholarships for Academic Performance, (b) Excellence and Awards Scholarships, and (c) Reciprocal Scholarships. The specific terms and conditions are determined in the Regulations of Operation of the MSc programs.
31. The MSc program provides Scholarships for Academic Performance per academic semester to students who pay tuition fees, based on academic criteria and by decision of the Assembly. For ranking scholarship candidates, the highest average grade of all successfully examined courses in each semester of study will be taken into account. Scholarships may cover part or the entire tuition fees. The amount of each scholarship cannot exceed the amount of tuition fees for one semester. Students have the option to offset the amount of their scholarship with the payment for the next semester. Scholarships are recorded in the budget of the MSc program. Any obligations of the scholarship recipients are determined by decision of the Assembly. The Department's Assembly, following a proposal from the Steering Committee, may make modifications according to the financial capabilities of the MSc program.
32. The MSc program also provides Excellence Scholarships. Postgraduate students who will pay tuition fees, during the expression of interest announced by the MSc program, have the right to simultaneously apply for a scholarship for the 1st semester of studies, provided they meet the following criteria:
 - (a) Degree grade of eight (8) and above from a Greek University/Technological Educational Institute or the equivalent of 8/10 for a degree from a tertiary education institution abroad, or/and

- (b) Graduation rank in the top 10% of the class (certified by an official document from the respective registrar's office)
33. By decision of the Department's Assembly, the participation of postgraduate students in providing supplementary teaching work in undergraduate programs is possible, with the grant of Reciprocal Scholarships, based on their academic performance and other criteria specified in the Regulations of Operation of the MSc program. Supplementary teaching work is defined as the assistance of members of the Teaching and Research Staff (TRS) in the exercise of their teaching duties, the guidance of undergraduate students, the conduct of tutorials, laboratory exercises, supervision of exams and the correction of assignments. The Assembly's decision determines the details regarding the selection of supplementary teaching staff, the maximum amount of Reciprocal Scholarship per student, the maximum number of hours per week of their engagement and other details related to the grant of Reciprocal Scholarships.

Article 10 **Internship**

The internship program is carried out according to the Internship regulations of the MSc program.

Article 11 **Academic Advisor**

For each postgraduate student, the Department Assembly, upon recommendation of the Departmental Committee, appoints a faculty member as an academic advisor, in accordance with the academic advisor regulations.

Article 12 **Mobility**

1. The mobility of students in the MSc program "Logistics" for studies is carried out in accordance with the mobility regulations of the MSc program.
2. Students who come from other Greek Universities or equivalent institutions abroad within the framework of educational-European or research cooperation programs enroll as visiting students of the MSc program.
3. Visiting students have the same rights and obligations as students of the University of Piraeus for the duration of their enrollment, according to the approved collaboration program.
4. Regarding students enrolled in Greek universities, the credit units (ECTS), the duration of studies, the successful completion of courses and their grades at the host university are taken into account, transferred, and considered to have been completed at the university of origin, provided that these courses are included in an approved collaboration program.
5. By decision of the Senate, the possibility of a temporary transfer of a student from one university to another within the country may be provided for a period not exceeding one academic year. The process of recognizing credit units (ECTS) and other related issues will be regulated accordingly.
6. By decision of the Assembly, the terms and conditions for the recognition of credit units (ECTS) by the host institution are regulated, as well as the preservation of any student benefits that can be transferred to a foreign host institution.

Article 13 **Examinations – Knowledge assessment**

1. Evaluation of postgraduate students may be carried out through written or oral examinations, intermediate progress exams, written assignments, laboratory exercises, a combination of different assessment methods, or other evaluation methods that are in line with the nature of each educational process. In the conduct of written or oral examinations, as methods of assessment, the integrity of the procedure is mandatory.
2. If the assessment is conducted through final examinations, such examination may take place either after the completion of each academic semester or after the completion of the teaching work of each course or the

conclusion of each educational activity.

3. The final evaluation and grading in the individual courses of the MSc are determined by the instructor, who may choose to organize written and/or oral examinations or rely on assignments or laboratory exercises. The grading is on a scale of 0-10: from 0 to 4.99 is considered a failure, and from 5 to 10 is considered a pass. The grades for the courses are submitted to the MSc Secretariat within 30 days after the end of the examination period.
4. To obtain the MSc, each postgraduate student must attend and pass all the courses offered by the MSc program and complete a master's thesis, accumulating ninety (90) credit units.
5. The grade of the MSc is determined by the grades of the courses in the Program and the grade of the MSc thesis in a manner decided by the Assembly. The MSc grade, under the responsibility of the Secretariat, is recorded in the student's individual file.
6. The written material is kept mandatory and with the care of the instructor for one year. After this period, the written material loses its validity and is destroyed, unless there is a pending legal, disciplinary, or any other administrative procedure. Destruction is preferably done using the institution's document destruction devices, and the products of destruction are recycled.
7. According to the internal regulations of the University, the following are regulated: a) alternative methods for evaluating students with disabilities and special educational needs, b) precautionary measures for evaluating students who are proven to be ill or recovering from a serious illness during the examination period, which also apply to postgraduate students.

Master's Thesis

8. In the third (3rd) semester of the program, the completion of a master's thesis is required. At any time after the start of the second (2nd) semester of studies and before the beginning of the 3rd semester, the student submits an application to the Secretariat of the MSc Program. The application includes the proposed title of the thesis in both Greek and English, the proposed supervisor, and the other two suggested members of the three-member examination committee, based on the relevance of their expertise. The application must be signed by the proposed supervisor. The Steering Committee evaluates the application and proposes to the Assembly the composition of the three-member examination committee and the supervisor. Subsequently, the Assembly approves the final formation of the examination committee and appoints the supervisor.
9. The other two (2) members may be faculty members teaching in the MSc Program or researchers or instructors in the MSc Program holding a doctoral degree. The committee members must have the same or related scientific expertise to the subject matter of the program.
10. To have the thesis evaluated, the student must defend it before the examination committee during specific examination periods determined by the decision of the Steering Committee.
11. The language of writing for the master's thesis can be either Greek or/and English.
12. The SC prepares and the Assembly approves a Guide for the Preparation of the MSc Thesis, which is posted on the postgraduate program's website. The guide includes instructions for writing, submission, presentation, examination, and grading of the MSc Thesis.
13. Once the MSc Theses are evaluated by the examination committee, they are uploaded by the students themselves to the Institutional Repository DIONE of the University of Piraeus Library.

Supervision of Postgraduate Theses

14. The right to supervise diploma theses is granted to the following instructors, provided that they hold a doctoral degree:
 - (a) faculty members, Specialized Educational Staff, Laboratory Teaching Staff, and Special Technical Laboratory Staff of the Department or other Departments or Schools of the University of Piraeus or another Higher Education Institution or Higher Military Education Institution, with additional employment beyond their legal obligations, if the MSc program charges tuition fees,
 - (b) emeritus professors or retired faculty members of the Department or other Departments of the University of Piraeus or another Higher Education Institution,
 - (c) Collaborating Instructors,
 - (d) Appointed Instructors,
 - (e) Visiting professors or visiting researchers,
 - (f) Researchers and specialized operational scientists from research and technological organizations referred to in Article 13A of Law 4310/2014 (Government Gazette A' 258) or other research centers and institutes,

either domestic or foreign.

15. By decision of the Assembly, following the recommendation of the Steering Committee of the MSc program, the supervision of dissertations may be assigned to faculty members, Special Teaching Staff (STS), and Laboratory Teaching Staff of the Department who have not undertaken teaching duties in the MSc program, provided that they hold a doctoral degree.

Article 14

Instructors in the MSc Program – Teaching assignment

1. The teaching duties of the MSc Programs are assigned by the decision of the Assembly, following a proposal from the Coordinating Committee, to the following categories of instructors:
 - (a) Faculty members, Specialized Teaching Staff, Laboratory Teaching Staff, and Specialized Technical Laboratory Staff of the Department or other Departments or Schools of the same or another Higher Education Institution or Higher Military Institution may be assigned additional teaching duties beyond their legal obligations if the MSc Program charges tuition fees,
 - (b) Emeritus professors or retired members of the faculty of the Department or other Departments of the same or another Higher Education Institution,
 - (c) Collaborating Instructors,
 - (d) Appointed Instructors,
 - (e) Visiting professors or visiting researchers,
 - (f) Researchers and specialized operational scientists from research and technological organizations referred to in Article 13A of Law 4310/2014 (Government Gazette A' 258) or other research centers and institutes, either domestic or foreign,
 - (g) Scientists of recognized prestige who possess specialized knowledge and relevant experience in the subject matter of the postgraduate program.
2. All categories of teaching staff may be remunerated exclusively from the resources of the postgraduate program. The payment of fees or any other benefits from the state budget or public investment program is not allowed. By decision of the competent body of the postgraduate program regarding the assignment of teaching duties, the amount of remuneration for each instructor is determined. Specifically, instructors who hold the status of faculty members may receive additional compensation for work they contribute to the postgraduate program, provided they fulfill their minimum legal obligations as stipulated in paragraph 2 of Article 155 of Law 4957/2022. The last paragraph is applied proportionally to members of the Specialized Teaching Staff, Laboratory Teaching Staff, and Special Technical Laboratory Staff, provided they fulfill their minimum legal obligations. The exclusive employment of faculty members solely in postgraduate programs of the Department or the School is not allowed.
3. The assignment of teaching duties for the postgraduate program is carried out by decision of the Department Assembly, following a proposal from the Coordinating Committee of the postgraduate program.
4. The distribution of teaching duties is carried out before the commencement of the academic year, both for the winter and the spring semester. In cases where the distribution of teaching duties cannot be performed simultaneously for both semesters, the decision will be made before the start of each academic semester. With a reasoned decision by the Department Assembly, the assignment of teaching duties may be modified during the academic year.
5. By decision of the Department Assembly, auxiliary teaching duties may be assigned to doctoral candidates of the Department or School, under the supervision of a lecturer from the MSc program.
6. In the period during which instructors are on educational leave or duty suspension, they may provide teaching services to the MSc program if they believe that their schedule allows for it, provided, of course, that, based on the prevailing conditions, this is practically feasible. The feasibility of this is determined on a case-by-case basis by the Department Assembly.
7. The person responsible for teaching a course in the MSc program must:
 - (a) Faithfully adhere to the schedule for delivering the course.
 - (b) Determine the content of the course in accordance with current developments, as derived from the use of internationally established textbooks and scientific articles from the international literature, within the scope of the course material.

- (c) Ensure the correlation of the theoretical part of the teaching with high-level practical application, as applied in modern businesses. This effort can be enhanced through the use of case studies, utilizing guest speakers recognized for their experience and expertise, or a combination of both.
 - (d) Maintain sufficient office hours to facilitate uninterrupted communication with students regarding matters related to their studies and the specific course.
8. At the beginning of each semester, instructors are obligated to submit to the Secretariat of the MSc Program the Course Outline (according to the standard form of the Quality Assurance System). This document should include, among other things, a detailed weekly schedule, the content for each section of the course, relevant bibliography and articles, grading scheme, etc.
 9. Instructors in the MSc Program may have access to educational material developed at or intended for the University of Piraeus. This material is strictly limited to covering the needs of the MSc Program, either in the courses of the curriculum or in parallel educational activities, such as special seminars or workshops for administrative executives, etc. The use of this educational material by instructors or collaborators in their individual activities outside the scope of the program or in activities or programs competitive to it, whether by organizations or businesses, is prohibited. Violation of this fundamental ethical rule applies to everyone and constitutes grounds for revoking teaching assignments and exclusion from the program's activities, with the reservation of other civil or criminal penalties.

Article 15 **Degree of Studies**

1. The MSc awards a Master's Degree (MSc) in "LOGISTICS".
2. The Master's Degree (MSc) is a public document. Its format is determined by decision of the Senate. The MSc is written in the Greek language.
3. The Master's Degrees lead to a qualification at level 7, according to the European Qualifications Framework (EQF) and the National Qualifications Framework (NQF).
4. The Master's Degree awarded by the Master's Program organized by a Department is signed by the Rector, the President of the Department and the Secretary of the Department.
5. The degree classification is as follows: from 5 to 6.49 - SATISFACTORY, from 6.50 to 8.49 - VERY GOOD, and from 8.50 to 10 - EXCELLENT.
6. The book of postgraduate students is signed by the Secretary of the Department, the President of the Department, and the Rector of the University.
7. Annex to the Diploma is attached in Greek and English according to the provisions of Article 15 of Law 3374/2005 (Government Gazette A' 189) and Ministerial Decision Φ5/89656/B3/13-8-07 (Government Gazette B' 1466).

Article 16 **Graduation oath**

1. A student who successfully completes their postgraduate studies takes an oath during a ceremony in the presence of the Rector or Vice-Rector as the representative of the Rector, the Dean of the School, the President of the Department and the Director of the MSc Program. The oath is not a mandatory requirement for the successful completion of studies, but it is a necessary condition for the awarding of the postgraduate diploma.
2. For reasons of force majeure and upon request to the Department's Secretariat, the graduate may request the issuance of the degree title without participating in the oath ceremony or may request to participate in a subsequent oath ceremony. Before the oath or their exemption from it, graduates may be provided with a relevant certificate for the successful completion of their studies.
3. The text of the oath for graduates obtaining a Master's degree is determined by the Senate. Graduates who do not wish to take a religious oath are allowed a simple affirmation of their honor and conscience.

Article 17 **Infrastructure of the MSc Program**

1. For the proper operation of the MSc Program, classrooms and seminar rooms equipped with audiovisual means,

as well as amphitheaters, are provided by the Institution and the Department.

Financial support / Resources of the MSc Program

2. The financing of the postgraduate program can come from: donations, grants, bequests, sponsorships, research programs, programs of the EU or other international organizations, tuition fees, and other sources, as provided by the existing legislation.
3. The resources of the MSc program may come from:
 - (a) tuition fees,
 - (b) donations, sponsorships, and financial support of any kind,
 - (c) bequests,
 - (d) resources from research projects or programs,
 - (e) own resources of the Higher Education Institution and
 - (f) the state budget or the public investment program.
4. The payment of tuition fees, if provided, is made by the student personally or by a third party, whether a natural or legal person, on behalf of the student, if stipulated in the decision establishing the MSc program.
5. The management of the resources of the MSc programs of the University is carried out by the Special Account for Research Funds of the University.
6. The resources of the MSc programs are allocated as follows:
 - (a) 30% of the total revenue derived from tuition fees is retained by the Special Account for Research Funds. This amount includes the percentage retained for Special Account for Research Funds financial management of the MSc programs. When the income of the MSc programs comes from donations, sponsorships, financial aid of any kind, legacies, or funding from research projects or programs, the same retention in favor of Special Account for Research Funds applies as for income from corresponding funding sources,
 - (b) The remaining amount of the total revenue of the MSc program is allocated to cover the operational expenses of the MSc program.

Article 18 Evaluation of the MSc

1. The evaluation of the MSc Program is carried out through the process of annual internal assessment and external evaluation of academic departments, in accordance with current legislation and the Internal Quality Assurance System. The Quality Assurance Unit of the University is responsible for shaping the Internal Quality Assurance System and the implementation processes thereof.
2. At the end of each semester, an evaluation is conducted by the postgraduate students for each course and instructor. Students provide an overall assessment of the course, including its content, teaching methods, recommended textbooks, etc., using a specific form distributed by the Secretariat. The results of the evaluation are communicated to the respective parties under the responsibility of the Director of the MSc Program.
3. The MSc Program is evaluated within the framework of the periodic evaluation/certification of the academic unit by the Hellenic Authority for Higher Education.
4. The certification of the MSc Program is carried out by the Hellenic Authority for Higher Education, in accordance with the current legislation. Within this framework, the overall assessment of the work performed by each MSc Program is evaluated. This includes the degree of achievement of the goals set at its establishment, its sustainability, the employability of graduates in the job market, its contribution to research, internal evaluation by postgraduate students, the advisability of extending its operation, as well as other elements related to the quality of the work produced and its contribution to the national strategy for higher education. The periodic certification of the MSc Program is required every five (5) years within the framework of the periodic evaluation/certification of the Department of Industrial Management and Technology.
5. The MSc has the possibility to be accredited by other bodies, if desired.

Article 19

Transitional provisions

Any matters not addressed by the present Regulations will be regulated by decisions of the competent authorities, in accordance with the current legislation.

Piraeus,(date)

The Rector

Professor Michail Sfakianakis