

COURSE OUTLINE

1. GENERAL INFORMATION

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| FACULTY/SCHOOL | MARITIME AND INDUSTRIAL STUDIES | | |
| DEPARTMENT | INDUSTRIAL MANAGEMENT AND TECHNOLOGY | | |
| LEVEL OF STUDY | UNDERGRADUATE | | |
| COURSE UNIT CODE | | | 3 rd |
| COURSE TITLE | ENGLISH III | | |
| INDEPENDENT TEACHING ACTIVITIES <i>in case credits are awarded for separate components/parts of the course, e.g. in lectures, laboratory exercises, etc. If credits are awarded for the entire course, give the weekly teaching hours and the total credits</i> | | WEEKLY TEACHING HOURS | CREDITS |
| | | 4 | 2.5 |
| Add rows if necessary. The organization of teaching and the teaching methods used are described in detail under section 4 | | | |
| COURSE TYPE <i>Background knowledge, Scientific expertise, General Knowledge, Skills Development</i> | General knowledge | | |
| PREREQUISITE COURSES: | None | | |
| LANGUAGE OF INSTRUCTION & EXAMINATION/ASSESSMENT | English | | |
| THE COURSE IS OFFERED TO ERASMUS STUDENTS | Yes | | |
| COURSE WEBSITE (URL) | https://eclass.unipi.gr/courses/INF130/ | | |

2. LEARNING OUTCOMES

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| <p>Learning Outcomes The course learning outcomes, specific knowledge, skills and competences of an appropriate (certain) level, which students will acquire upon successful completion of the course, are described in detail. It is necessary to consult: APPENDIX A <ul style="list-style-type: none"> Description of the level of learning outcomes for each level of study, in accordance with the European Higher Education Qualifications' Framework. Descriptive indicators for Levels 6, 7 & 8 of the European Qualifications Framework for Lifelong Learning and APPENDIX B <ul style="list-style-type: none"> Guidelines for writing Learning Outcomes </p> | |
| <p>Upon successful completion of the course students can:</p> <ul style="list-style-type: none"> -distinguish, understand, and process texts, advertisements and articles with business, financial and banking terminology -analyze and solve problems -suggest ways to develop the know-how they have in their workplace -review and reconstruct the knowledge provided based on their modern experience and new ideas | |
| <p>General Competences Taking into consideration the general competences that students/graduates must acquire (as those are described in the Diploma Supplement and are mentioned below), at which of the following does the course attendance aim?</p> <div style="display: flex; justify-content: space-between;"> <div> <p>Search for, analysis and synthesis of data and information by the use of appropriate technologies,</p> <p>Adapting to new situations</p> <p>Decision-making</p> </div> <div> <p>Project planning and management</p> <p>Respect for diversity and multiculturalism</p> <p>Environmental awareness</p> <p>Social, professional and ethical responsibility and sensitivity to gender issues</p> </div> </div> | |

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| <i>Individual/Independent work</i> <i>Group/Team work</i> <i>Working in an international environment</i> <i>Working in an interdisciplinary environment</i> <i>Introduction of innovative research</i> | <i>Critical thinking</i> <i>Development of free, creative and inductive thinking</i> <i>(Other.....citizenship, spiritual freedom, social awareness, altruism etc.)</i> |
| Students are aided to: - search, analyze, and construct data and information using new technologies - work independently as well as in groups - work in an interdisciplinary environment - work in an international environment - make decisions - generate new ideas, inductive, free and creative thinking - increase environmental awareness and respect, - respect multiculturalism and diversity | |

3. COURSE CONTENT

Texts and exercises of specific terminology of businesses, financial institutions and banks, productivity, decision making, human resources, transactions, investments, inflation, personnel management, costs, social needs, technology, industry and the environment, environment and productivity, etc.
Syntax and grammar, at an advanced level. Early stages of composing a scientific and academic text.

4. TEACHING METHODS--ASSESSMENT

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| MODES OF DELIVERY <i>Face-to-face, in-class lecturing, distance teaching and distance learning etc.</i> | In-class interactive teaching-learning | |
| USE OF INFORMATION AND COMMUNICATION TECHNOLOGY <i>Use of ICT in teaching, Laboratory Education, Communication with students</i> | Use of Information and Communication technology (use of audiovisual means to support the learning process) Communication with students: office hours. e mail, e class platform | |
| COURSE DESIGN <i>Description of teaching techniques, practices and methods:</i> <i>Lectures, seminars, laboratory practice, fieldwork, study and analysis of bibliography, tutorials, Internship, Art Workshop, Interactive teaching, Educational visits, projects, Essay writing, Artistic creativity, etc.</i> <i>The study hours for each learning activity as well as the hours of self-directed study are given following the principles of the ECTS.</i> | Activity/Method | Semester workload |
| | Lectures | 40 |
| | Tutorials | 12 |
| | Self-study of course material | 10.5 |
| | Course total | 62.5 |
| STUDENT PERFORMANCE EVALUATION/ASSESSMENT METHODS <i>Detailed description of the evaluation procedures:</i> <i>Language of evaluation, assessment methods, formative or summative (conclusive), multiple choice tests, short-answer questions, open-ended questions, problem solving, written work,</i> | Language of exams: English Assessments: The material to be tested can be found on the English language notice board or is posted on the e class immediately after the end of term. | |

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| <p><i>essay/report, oral exam, presentation, laboratory work, other.....etc.</i></p> <p><i>Specifically defined evaluation criteria are stated, as well as if and where they are accessible by the students.</i></p> | <p>The final grade is totally (100%) based on the student's performance in the one-hour final exam, in February, or in case of failure in September.</p> <p>The written exam includes text comprehension, vocabulary, and terminology exercises in the form of multiple choice as well as grammar and syntax.</p> <p>Students with reading and writing difficulties (as certified and specified by the competent body) are examined in accordance with the stipulated department procedure.</p> <p>Announcement of the assessment criteria:</p> <p>The criteria of assessment are explained during the course and are clearly stated in the e class.</p> <p>Students are entitled to see their corrected test (during office hours) and receive explanations on the mark they obtained.</p> |
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5. SUGGESTED BIBLIOGRAPHY

-Suggested bibliography:

Sivridou F., Mormori P., Karamitroglou F., A Course in Business English, Faidimos: Online Commercial Correspondence, Oxford Business Dictionary, Khan Academy, www.WordReference.com, el.glosbe.com, www.linguee.com, dictionary.cambridge.org, www.collinsdictionary.com, BBC Economy, CNN, Deutsche Welle

- Related journals: The Economist, The Guardian, The USA Today