

Description

The course enables 4th year students to gain experience with workplaces, to acquire new knowledge, to participate actively in teamwork and in decision making, to develop their skills, to participate in the planning and completion of projects and to gain work experience.

In addition, the participation of students in the program enhances the Department's linkage to the market and contributes to the development of cooperation networks.

Details

The program concerns only four-year students of the Department and has a duration of two (2) months for each trainee. Students may choose only one academic semester (either winter or spring) for their practical training.

Student trainees are remunerated and insured exclusively through the Internship Program and not by the employment agency. Please note that the employment agency may be of any type in the public or private sector (eg industry, accounting office, bank, telecommunication companies, organizations, crafts, etc.) which is included in the register.

The trainee in his / her workplace is obliged to follow the Company's working hours, the safety and working regulations as well as any other regulation applicable to the Employment Agent according to the subject of the internship.

During the internship, information on internship is requested from both the student and the employment agency. At the end of the practice, individual monitoring reports are prepared and a short report is collected by the employment agency (one per student). The student submits to the academic supervisor report a report referring to the job position, the activities undertaken, etc.

The course is evaluated by the Employment Agency and by the Academic supervisor. The course does not involve the assignment of grades but students receive ECTS credits.

Selection Process

The trainee must be employed in work related to his / her studies (financial / administrative / technological content of internship). Each year a call for applications for student participation is announced. Relevant announcements are launched to begin submission of internship applications on the Department's website, the Industrial Training website and at eclass. In addition, information on office hours is posted on the Industrial Training website and at eclass.

If applications exceed the maximum number of students in the program, various selection criteria (number of courses students have completed, average score, etc.) are used. The draft list of students selected for internships is posted on the Department's website as well as on the Industrial Training website for submission of complaints for a period of 5 calendar days. Upon expiration of the period, any objections are considered and a final list is posted on the Department's website as well as on the Industrial Training website.

The final list is approved by the Assembly of the Department and then submitted for approval by the Committee of the Research Center of the University. Following the approval of the Commission, the internship may start.

Finally, the students selected are assigned to employment agencies. Employers have already been selected or are selected at this time by the students in collaboration with the academic

program manager. Students who take part in the internship can declare employment agents who agree to work with the department as part of the internship and are registered in the register. Employers can be located anywhere in Greece and the student can work outside of Attica if he/she so desires.